

Sullivan County Board of Health- Regular Monthly Meeting

Date: 15 November 2018

Location: Sullivan County Health Department Office

A meeting of the Sullivan County Board of Health was held. Timely public notice was made by a public posting at the Health Office and by advertisement in the Sullivan Daily Times.

Members Present: Jessy Woods, MD; Patricia Morgan; Barbara Mowery, MD; Jana Pounds; Judith Weathers (late); Amy Hale, RN (late)

Member Absent: Deirdre Dugan, RN

In Attendance: Michael Gamble, MD, MBA; Matthew Herrick, MHA; Kelly Wood, RN

- 1) The meeting was called to order by Dr. Woods after noting the presence of a quorum.
- 2) Approval of minutes from the meeting held 18 October 2018: Motion by Dr. Woods, Second by Dr. Mowery, all in favor.
- 3) Approval of Claims Vouchers: Motion to approve claim voucher for Sullivan Daily Times made by Dr. Woods, Second by Dr. Mowery, all in favor with Ms. Morgan abstaining. Motion to approve other claims vouchers as presented by Ms. Morgan, Second by Ms. Pounds, all in favor.
- 4) Health Administrator Performance Report
 - October:
 - 7 Final Septic Inspections
 - 16 Food Inspections
 - Dugger Coal Festival Inspections
 - Sullivan Elementary Fall Festival Food Inspections
 - Fall Public Health Leaders Symposium attended by Dr. Gamble, Mr. Herrick, Ms. Wood
 - CDC Safe Sleep Grand Rounds Webinar attended by Mr. Herrick and Ms. Wood
 - IVRA Fall Conference attended by Mr Herrick
 - LEPC preparedness exercise at Hoosier Energy
 - Receipts reviewed- appear to be well over last year to date
 - Public Health Nurse:
 - 1 animal bites
 - 2 Epi
 - 1 Hepatitis- State Intern
 - 1 latent TB - WVCF
 - 2 pending lead cases with levels 5-10
 - 102 Vaccines (43 VFC; 9 317; 45 Vaxcare)
 - 5 TB tests
 - Update on State Hepatitis A outbreak
 - Glo-Germ presentation done at Carlisle and RCA Schools
 - AFIX visit September 20- state data aberrant and is being worked on with their IT
 - Flu Walk in every Friday in October. YTD 87 Influenza vaccines given
 - 3 Chlamydia, 1 Gonorrhea

5) Old Business:

- Building: Waiting on Title Company for Closing. Discussed moving expenses and issues needing addressed. Board consensus to move forward as rapidly as possible and work with Commissioners to get this accomplished.
- Board Reappointments: Dr. Mowery's and Ms. Dugan's terms expire at year end. The openings were advertised in the Sullivan Daily Times. No letters yet received, but Dr Mowery plans to submit a letter of intent.

6) New Business:

- Credit Limit: The current credit card limit is \$1,000. This has caused issue with hotel expense and online purchases. Motion made by Dr. Woods, Second by Ms. Weathers to increase credit card limit to \$2,000, all in favor.
- Short & Long Term Goals:
There was a discussion of short and long term goals. The goals of last year were reviewed:
 - *Short Term* (less than 1 year):
 - Vaccine for Children (VFC) Implementation- completed
 - Full implementation of food permitting/inspection- completed
 - Fully operational on site sewage program for permitting/inspection- completed
 - Appropriate budget 2019- completed
 - Appropriate Staffing for our health department (pending)
 - Meth Clean Up Program- minimal action
 - Remodeling of Health Department Building (pending move)
 - *Long Term* (greater than 1 year):
 - Vaccine program to include VFC, uninsured adults, insured children/adults, and self pay children/adults- completed
 - Mobile Vaccine Clinics to include schools*
 - Full implementation of the food permitting/inspection program- completed
 - Fully operational on site sewage program for permitting/inspection- completed
 - Full time nursing staff- completed
 - Remodeling of the Health Department building- pending move
 - To become an accredited local health department*
 - Vector Control-Mosquito Control- implemented
 - Sexually transmitted infection testing and treatment*

Draft goals were discussed. The Public Health Core Functions and 10 Essential Services were presented. The Executive Summary from the 2016 Sullivan County Community Hospital Community Needs Assessment was reviewed listing the Significant Community Health Needs as Obesity, Smoking, Physical Inactivity, Heart Disease, Diabetes, and Substance Abuse. There will be future discussion at the next meeting. Tabled pending next meeting.

7) Good of the Order:

- No items

8) Motion to adjourn by Dr Woods, Second Ms. Morgan, all in favor.

Future Meeting: 12-20-18 at 7PM at Sullivan County Health Dept Office.

<hr/>	Michael Gamble, MD, MBA, Health Officer
<hr/>	Jessy Woods, MD, Board of Health President
<u>Absent</u>	Deirdre Dugan, RN
<hr/>	Amy Hale, RN
<hr/>	Patricia Morgan
<hr/>	Barbara Mowery, MD
<hr/>	Jana Pounds
<hr/>	Judith Weathers