

Sullivan County Board of Health- Regular Monthly Meeting

Date: 17 January 2019

Location: Sullivan County Health Department Office

A meeting of the Sullivan County Board of Health was held. Timely public notice was made by a public posting at the Health Office and by advertisement in the Sullivan Daily Times. The meeting was held at the new office at 27 South Main Street, Sullivan.

Members Present: Jessy Woods, MD; Patricia Morgan; Jana Pounds; Barbara Mowery, MD, Amy Hale, RN

Member Absent: Deirdre Dugan, RN; Judith Weathers

In Attendance: Michael Gamble, MD, MBA; Kelly Wood, RN, PHN; Matthew Herrick, MHA; Dennis Clark, Press

- 1) The meeting was called to order by Dr. Woods after noting the presence of a quorum.
- 2) Approval of minutes from the meeting held 20 December 2018: Motion by Dr. Woods, Second by Ms. Hale, all in favor.
- 3) Approval of Claims Vouchers: Vouchers were reviewed and approved on Motion by Ms. Morgan, Second by Dr. Mowery, all in favor.
- 4) Health Administrator Performance Report
 - December:
 - \$5,280 December receipts; \$36,209.44 YTD; up \$15,000 from year prior
 - On-Site Sewage: few soil reports reviewed
 - Foods: 6 inspections, 2 follow-up inspections
 - PHN: 2 animal bites; 3 Epi; no new hepatitis cases; 0 TB; 1 pending lead case
 - Vaccines: 43 (11 VFC, 31 Vaxcare, 1 317)
 - 4 PPD
 - 960 Vaccines/PPD 2018 Total
 - School flyers with new vaccine requirements distributed
 - Jail Hepatitis A mass vaccine clinic schedule February 4,5
 - Discussed school closure rate of 20% threshold for absentee due communicable disease. Local schools' flu rates are well below that at present.
 - STD: December: 2 chlamydia, 1 gonorrhea. 2018: 54 chlamydia, 7 gonorrhea.
- 5) Old Business:
 - Board Reappointments: Dr. Mowery and Ms. Dugan were reappointed by the Commissioners.
- 6) New Business:
 - Board Officers
 - Election of President: Motion to nominate Dr. Woods made by Ms. Morgan, Second by Dr. Mowery, all in favor.
 - Election of Vice-Chair: Motion to nominate Ms. Dugan made by Ms. Morgan, Second by Dr. Mowery, all in favor.
 - Open House: Will be scheduled February 28 from 1-4 PM.

- Advertising: WTWO provided an estimate for TV advertising. Also estimate of \$400 each for 5 minute special segment in which the Health Department would have rights to a promotional video. Commercial segments were discussed. After a discussion, consensus was to avoid TV advertising, investigate local WNDI radio spots, and pursue the 5 minute video segments if appropriate.
- Pest Control: There have been live ants and old dead bugs. May need pest control services in the new building. Will attempt to piggy back onto the courthouse plan. If not possible, will obtain services from a local vendor.
- Window advertising: A quote was received for a digital sign. At this time that is not viable. Obtaining quote for simple sign insert. Also have quotes for window appliques and plan to have those installed as soon as weather permits.
- Annual Report for ISDH Carry-over: Trust has \$118, 823.86 and Local Health Maintenance Fund has \$102,410.49. The forms were signed to be submitted to the ISDH.

7) Good of the Order:

- A tour of the new building was given to the board members.
- Kelly Hayes was hired as part-time clerk and Brian Jones was hired as prn Emergency Preparedness Coordinator.

8) Motion to adjourn by Dr Woods, Second Ms. Morgan, all in favor.

Future Meeting: 2-21-19, 3-21-19, 4-18-19, 5-16-19, 6-20-19, 7-18-19, 8-15-19, 9-19-19, 10-10-19, 11-21-19, 12-19-19 at 7PM at Sullivan County Health Dept Office.

_____	Michael Gamble, MD, MBA, Health Officer
_____	Jessy Woods, MD, Board of Health President
Absent _____	Deirdre Dugan, RN,
_____	Amy Hale, RN
_____	Patricia Morgan
_____	Barbara Mowery, MD
_____	Jana Pounds
Absent _____	Judith Weathers