

SULLIVAN COUNTY

HEALTH DEPARTMENT

27 South Main Street
Sullivan, IN 47882

Telephone (812) 268-0224
Fax (812) 268-0423

APPLICATION FOR TEMPORARY FOOD PERMIT

Temporary food permits are good for no more than fourteen (14) consecutive days in conjunction with a single event or celebration.

The undersigned hereby makes application to operate a temporary food establishment.

From _____ 20 ____ To _____ 20 ____

Organization or Business Name _____

Address _____ City, State & Zip _____

Phone# _____ Manager _____

Contact E-mail: _____

Location food is served/sold _____

Location food is prepared _____

MENU: _____

Name & Position of Certified Food Manager Employee- **PLEASE ATTACH COPY OF DOCUMENT.**

Name: _____ Position: _____ Expiration: _____

Please check **ONLY ONE** type of permit.

_____ Temporary permit (\$25.00 fee)

_____ Temporary Non-Profit Permit (No Charge) Tax I.D.# _____

Fees are payable to the Sullivan County Health Department. **NO PERSONAL CHECKS ARE ACCEPTED-**
business checks, money orders or cash only.

I/WE AGREE NOT TO DISPLAY/SERVE OR SELL ANY ITEMS OTHER THAN THOSE LISTED ON THE MENU

Signed: _____ Date: _____



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Sullivan County Health Department

Helping People. Changing Lives.

www.sullivancounty.in.gov

Phone: 812.268.0224

Fax: 812.268.0423

Re: Temporary Food Permits
5 May 2020

Requirements to be permitted in Sullivan County: All Food Permits issued in Sullivan County require adherence to the Title 410 IAC 7-24 Indiana Code, the Sullivan County Food Ordinance and these guidelines listed below. Decisions regarding food permitting will be made by the Sullivan County Health Officer and Health Department Food Protection staff. Additional guidelines in the Indiana Governor's Executive Orders and Back On Track for Indiana should also be followed. It is the responsibility of the permit holder to be aware of and comply with these guidelines.

-Events will have a common set-up time. This time should be before public arrival and the vendor may not open PRIOR to being inspected by the Sullivan County Health Department.

-ALL vendors will be signed up prior to the event by submitting a Temporary Food Permit Application, Fee, and Certified Food Protection Manager Certificate. **No permits will be issued the day of event.**

-During the inspection, all staff should exit the vendor space to allow for proper social distancing.

-The inspection will be reviewed with the person-in-charge and the health department representative will sign the inspection sheet on behalf of the person-in-charge.

-A review of safety measures for staff and the public concerning Covid-19 will be discussed at the time of inspection to ensure current guidelines are being met.

-NO SAMPLES or OPEN FOOD will be permitted at any event.

Your signature below validates you have read the above and will adhere to the requirements. Thank you in helping keep the citizens of Sullivan County safe.

Date: _____

Printed Name: _____

Signature: _____